

## **Paraprofessional – Presby Preschool**

**Reports to:** Presby Preschool Director

**General Summary:** A paraprofessional assists certified teachers in providing a safe learning environment where children's individual needs are met as they learn about God, friends and early learning skills.

### **Essential Functions:**

- Assists the teacher and special education teacher with the learning activities of students
- Prepares student instruction materials as appropriate to reach the student(s) IEP goals (Individual Education Plan)
- Assists with the supervision of students during classroom instruction, special activities, transportation transitions and emergency drills
- Assists teacher with recording student progress data
- Participates in general and job specific training as determined by the Director and special education teacher
- Develops a strong working relationship with the classroom teacher and teacher assistant
- Communicates with the classroom teacher on student progress and/or special needs of students
- Assists in sanitizing teaching materials and classroom surfaces
- Interacts respectfully with staff and parents
- Ability to lift 50 pounds or more
- Performs other reasonably-related duties as may be assigned by the principal or supervising teacher

**Primary Location:** Presby Preschool, 210 S. High Street; Warsaw, Indiana

**Salary:** \$10.00+ / Per Hour

Prior experience or relevant academic preparation will be considered

**Type:** Part-Time

For more information contact our Office at 574-267-4034 or [presbyprek@presbypreschool.org](mailto:presbyprek@presbypreschool.org)